

**Department of Florida  
Sons of Union Veterans of the Civil War**

**Office of the Department Commander**

**Michael E. Farrell, DC**  
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**DEPARTMENT ORDER # 5  
SERIES 2011-2012  
11 February 2012**

1. **Whereas** one of the responsibilities of the Senior Vice Commander has been to be the Editor of the Department newsletter. And in order to carry out this function each Edition of the newsletter entails three separate job tasks; Content, Publishing and Distribution of the Department Newsletter, for, and to our department members. This Department Order will serve in conjunction with Department Order # 4.
2. **Therefore** to improve the efficiency and on time delivery of the newsletter to our members I am creating a new office under the Editor function of the SVC. The Senior Vice Commander will retain the responsibilities of Content and Distribution of our newsletter. The new officer will assist the SVC. The new office will be titled "Publisher / Co-Editor" of the Dept. newsletter. The Publisher will provide the computer programming to configure and format the newsletter with the Content provided by the SVC. Thus preparing the newsletter for publishing. This will require good communication and working relations between the two officers. The Publisher / Co-Editor will report to the SVC.
3. **I hereby Order** that the Department of Florida shall establish under the office of Editor a new office of "Publisher / Co-Editor".
4. **And Whereas** Brother Paul Pardee has shown a great talent in this work and an interest in supporting the Department's effort to improve on-time delivery of the Department Dispatch newsletter.
5. **I hereby Appoint** Brother Paul Pardee to the Office of "Publisher / Co-Editor" under the SVC. He shall be bound by his oath taken at the time he was appointed to Department Signals Officer. Please join me in Congratulating Brother Pardee on his new appointment. I would also like to thank Brother Paul Pardee for his steadfast support of Department needs.

So ordered this 11<sup>th</sup> day of February, 2012

Michael E. Farrell  
Commander  
Department Order, Sons of Union Veterans of the Civil War

Attest:

Charles D. "Buck" Custer, PDC  
Secretary / Treasurer  
Department Order, Sons of Union Veterans of the Civil War